

2019 **EXHIBITOR PROSPECTUS**

14th Annual Academic Surgical Congress



February 5 – February 7, 2019

Hilton Americas - Houston
Houston, Texas

Early Bird
Exhibitor Deadline:
**NOVEMBER 5,
2018**



www.academicsurgicalcongress.org

14th Annual Academic Surgical Congress



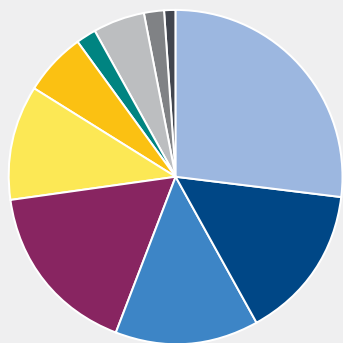
The ASC is a joint meeting of the two leading associations for academic surgery – **The Association for Academic Surgery (AAS)** and **The Society of University Surgeons (SUS)**. Together the AAS and SUS boast more than 5,000 members from leading institutions nationwide.

The AAS and SUS invite you to be a part of the **14th Annual Academic Surgical Congress (ASC)** to be held February 5 - February 7, 2019 at the Hilton Americas - Houston.

More than 1,800 academic surgeons from a breadth of disciplines will participate. Medical students, residents and young surgeons will be acknowledged for their thought-provoking work and established surgical leaders will present keynote addresses.

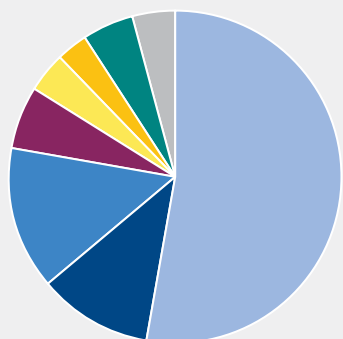
Please join us and take this opportunity to interface with the nation's most prominent academic surgeons.

**Exhibiting and Support Opportunities go quickly;
you are encouraged to submit your application as soon as possible!**



RANK

- Assistant Professor – 17%
- Associate Professor – 15%
- Fellow – 6%
- Graduate Student – 2%
- Instructor – 2%
- Medical Student – 14%
- Postdoctoral Fellow – 5%
- Professor – 11%
- Resident – 27%
- Undergraduate – 1%



SPECIALTY

- Colorectal Surgery – 5%
- Endocrine Surgery – 4%
- General Surgery – 53%
- Pediatric Surgery – 11%
- Plastic Surgery – 4%
- Surgical Oncology – 14%
- Transplant Surgery – 3%
- Vascular Surgery – 6%

Schedule of Events

TUESDAY, FEBRUARY 5, 2019

6:30 am – 8:00 am	AAS New Members Breakfast (Invitation Only) Continental Breakfast in Exhibit Hall Quick Shot Session I
9:30 am – 4:00 pm	Exhibits Open
9:30 am – 10:00 am	Refreshment Break in Exhibit Hall Opening Ceremonies SUS Lifetime Achievement Award SUS Presidential Address Hot Topic Session Committee Sessions SUS Presidential Plenary Joel Roslyn Lecture British Journal of Surgery Lecture
3:30 pm – 4:30 pm	Refreshment Break in Exhibit Hall Abstract Plenary SUS Business Meeting AAS Medical Student and Resident Fellow Quick Shot Sessions
6:30 pm – 7:30 pm	Welcome Reception in Exhibit Area – Exhibits Open

WEDNESDAY, FEBRUARY 6, 2019

	SUS New Members Breakfast AAS Student Mentor Breakfast Oral Presentation Session I
9:30 am – 4:00 pm	Exhibits Open
9:30 am – 10:00 am	Refreshment Break in Exhibit Hall Founders Lecture AAS Presidential Address SBAS Lunch Session Hot Topic Session AAS Presidential Plenary Quick Shot Sessions II
3:30 pm – 4:30 pm	Refreshment Break in Exhibit Hall SUS New Member Session AAS Business Meeting

THURSDAY, FEBRUARY 7, 2019

	Oral Presentation Session II Committee Sessions
9:00 am – 1:30 pm	Exhibits Open
9:00 am – 9:30 am	Refreshment Break in Exhibit Hall AAS and SUS Research Awards Committee Sessions Abstract Plenary Conference Luncheon
1:30 pm	Exhibits Close Hot Topic Session Education Committee Session Quick Shot Sessions III

General Information

ACADEMIC SURGICAL CONGRESS 2019 INTERACTIVE EXHIBITS

Learn > Play > Compete

ASC offers the opportunity for exhibiting companies to provide an interactive component at their booths. The interactive component may be a hands-on skills module, game or quiz which will challenge attendees to successfully complete a specific task within a given time frame. The tasks can range from knot tying, to suturing, to simulated skills or games, each of which tests aspect of surgical ability or knowledge.

How It Works

- Task/game should not be longer than 3 minutes
- Devise a scoring system for the featured assignment
- Record and post the name or initials of the attendee participant along with their score in your booth. This can be a simple sign in sheet with the name and score. You may also Tweet competition updates: **#asc2019**.
- Task/game must be approved by the ASC Program leadership.
- Prizes will be awarded to the participant with the highest score at each participating booth. The ASC will provide the prizes and the winners will be announced during the morning break on Thursday, February 7.

This is your opportunity to entice attendees to your booth by adding a compelling new element. The featured skill or game can relate to your product or service, but it is not required.

EXHIBIT SCHEDULE

Exhibits located in the Larnier Grand Ballroom Foyer - 4th Floor

Exhibit Set-Up: Monday, February 4, 2019, 1:00 pm – 6:00 pm

Exhibit Break Down: Thursday, February 7, 2019, 1:30 pm – 4:30 pm

The schedule is subject to change. Exhibitors will be notified of any schedule changes.

Tuesday, February 5, 2019

9:30 am – 4:00 pm	Exhibits Open
6:30 pm – 7:30 pm	Exhibits Open (Welcome Reception)
9:30 am – 10:00 am	Morning Break
3:30 pm – 4:00 pm	Afternoon Break
4:00 pm – 6:30 pm	Exhibits Closed – Break for Exhibitors
6:30 pm – 7:30 pm	Welcome Reception

Wednesday, February 6, 2019

9:30 am – 4:30 pm	Exhibits Open
9:30 am – 10:00 am	Morning Break
3:30 pm – 4:30 pm	Afternoon Break

Thursday, February 7, 2019

9:00 am – 1:30 pm	Exhibits Open
9:00 am – 9:30 am	Morning Break
1:30 pm	Exhibit Hall Closes

General Information

EXHIBIT FEES & SPECIFICATIONS

All booths are assigned on a first come, first served basis. There is a **\$300 discount** on the exhibit fee if the application is received prior to the Early Bird Deadline on November 5, 2018.

Booth Size:

Standard booth size for the ASC will be 8'x10'

Booths with an interactive module will be assigned a 8'x14' space

- Early Bird Fee (prior to November 5, 2018): **6' Tabletop: \$2,000**
- Standard Fee (on or after November 5, 2018): **6' Tabletop: \$2,300**

PAYMENT SCHEDULE

- A deposit of 50% of the total exhibit fee must accompany the signed application
- Total balance due on December 14, 2018
- Please make check payable to Academic Surgical Congress

EXHIBIT SPACE

Each space will include (1) 6' draped table, (2) chairs and a tabletop tent sign with company name and space number. Exhibits will be set up in the Larnier Grand Ballroom Foyer - 4th Floor.

CANCELLATION POLICY

Notification of cancellation of space must be in writing. If this agreement is canceled by the exhibitor for any reason, or by Show Management because of Exhibitor's default or violation of this agreement, monies paid to ASC by the Exhibitor shall be retained as follows:

- \$100 per 10' x 10' space if application is canceled prior to November 5, 2018.
- \$1,000 per 10' x 10' space if application is canceled after November 5, 2018 and prior to January 11, 2019.
- NO REFUNDS for any cancellations or reductions after January 11, 2019.

SERVICES EXCLUDED

Exhibit fee does not include the following services: drayage, electricity or audio visual. Information regarding these items will be included in the Exhibitor Confirmation Kit.

EXHIBIT CONTACT:

Melanie Camero, ASC Exhibit Coordinator
melanie@academicsurgicalcongress.org
310-986-6444, ext. 113

ELECTRONIC EXHIBITOR APPLICATION!

The Exhibitor Application Form is now electronic and can be found at:

<https://academicsurgicalcongress.org/14th-annual-academic-surgical-congress/>

Exhibit Rules & Regulations

Exhibits will be set up in a prime location, which will provide you with MAXIMUM exposure to the attendees. Open exhibit hall hours allow ample time for attendees to tour the exhibit hall and for exhibitors to interact with them. Specifically, during dedicated exhibit times, attendees have no other meeting obligations and may be particularly engaged by exhibits. Contracted security will monitor the area during the hours the Exhibit Hall is closed; however, exhibitors should take all precautions to secure valuable materials and equipment and neither the hotel nor show management will be held liable.

SUBLEASING OF SPACE

Exhibitors may not sublet their space, arrangements for display by a non-exhibiting company.

CONTRACTOR SERVICES & SHIPPING

Complete information, instructions, and schedule of prices regarding shipping, electrical service, audio visual, etc., will be included in the Exhibitor Confirmation Kit. Shipments not made as specified in the Confirmation Kit will be stored by the hotel until the hall is ready to accept materials for the exhibition and all costs involved will be charged to the exhibiting company. Exhibitors are responsible for the information provided in the Confirmation Kit.

FIRE, SAFETY & HEALTH

The exhibitor assumes all responsibility for compliance with local, city and state ordinances and regulations covering fire, safety and health. All exhibit equipment and materials must be located within the exhibit space. Only fireproof materials may be used in displays and the exhibitor must take all necessary fire precautions. No combustible material will be stored in or around exhibits.

SOUND DEVICES & LIGHTING

Sound-producing or amplification devices that project sound must be kept at a conversational level and must not interfere with other exhibitors. Any form of attention-getting devices or presentations must be terminated when crowds infringe upon another exhibitor's display. ASC reserves the right to restrict the use of glaring lights or objectionable lighting effects. Music, whether vocal or instrumental, is prohibited.

DELIVERY & REMOVAL DURING SHOW

Under no circumstances will the addition to or removal of any portion of an exhibit be permitted during show hours. All exhibits must remain intact until the close of the show. Installation must occur

only during the installation times designated in the Exhibitor Prospectus. **All exhibits must be properly installed no later than 9:00 am on Tuesday, February 5, 2019 for the final inspection of the exhibit hall by show management.**

Teardown may not begin until after 1:30 pm, Thursday, February 7, 2019 and must be completed by 4:00 pm.

EXHIBITOR PERSONNEL

A company specialist who is qualified to discuss details of their company's products or services should staff the exhibit space. At least one (1) representative must be present in the exhibit space during official exhibit hours. Exhibitors can pre-register all company personnel using the Cvent link that will be included in the exhibitor confirmation kit. A total of four (4) exhibitor badges are included in the exhibit fee. Additional badges are available for purchase at a cost of \$100.00 per badge.

HANDOUTS & GIVEAWAYS

Distribution of advertising material and giveaways must be confined to the exhibitor's space. Canvassing or distribution of advertising material or giveaways in the exhibit area by representatives of non-exhibiting firms is strictly forbidden. Selling of merchandise on the exhibit floor is strictly prohibited.

DIRECT SALES ON EXHIBIT FLOOR

No direct sales are permitted to take place on the exhibit floor excluding book sales. Orders may be taken and processed for delivery elsewhere but product may not be conveyed in the exhibit area.

PHOTOGRAPHY

An exhibit or its products may not be photographed or videotaped without the permission of the legitimate occupants of that booth. Show Management reserves the right to photograph exhibits for society purposes.

Exhibit Rules & Regulations

STORAGE

The exhibitor should make arrangements with the hotel for storage of packing boxes and crates during the exhibition. ASC assumes no responsibility for damage or loss of packing boxes or crates.

SECURITY

ASC will provide security after activities are concluded each day and throughout the evening. In addition, the hotel will provide general security on a 24-hour basis. ASC makes no guarantee, express or implied, that the services it furnishes will avert or prevent occurrences, which may result in loss or damage. Exhibitors should make arrangements to secure materials and equipment at times when the exhibit is not staffed.

LIABILITY

The Academic Surgical Congress (ASC) will not be liable for loss or damage to the property of exhibitors or their representatives or employees from theft, fire, accident or other causes. ASC will not be liable for injury to exhibitors or their employees or for damage to property in their custody, owned or controlled by them, which claims for damages, injury, etc., may be incident to or arise from, or be in any way connected with their use or occupation of display space, and exhibitors will indemnify and hold harmless against such claim. The exhibitor assumes all liability for any damage to the facility's floor, walls, lighting fixtures, etc. as a result of exhibitor negligence. The exhibitor will hold the Association for Academic Surgery (AAS), the Society of University Surgeons (SUS), ASC and the Hilton Americas-Houston harmless from any and all damages, loss or liability of any kind whatsoever resulting from injuries to persons or property occurring within the Hilton Americas-Houston property adjacent thereto occasioned by any act, neglect or wrongdoing of the exhibitor or any of its officers, agents, representatives, guests or employees, invitees or other persons permitted by the exhibitor upon the premises, and the exhibitor will at its own cost and expense defend and protect the AAS, SUS, ASC and the Hilton Americas-Houston against any and all such claims or demands.

SHOW MANAGEMENT

The exhibition is organized and managed by the ASC. Any matters not covered in these Rules and Regulations are subject to the interpretation of the

ASC Executive Committee and all exhibitors must abide by their decisions. Exhibitors must comply with the policies and procedures of the Hilton Americas-Houston.

TRADEMARKS

ASC will be held harmless for any trademark, trade name, copyright or patent infringement on any printed materials belonging to or distributed by any exhibitor.

CANCELLATION POLICY

Notification of cancellation of space must be in writing. If this agreement is canceled by the exhibitor for any reason, or by Show Management because of Exhibitor's default or violation of this agreement, monies paid to ASC by the Exhibitor shall be retained as follows:

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FAILURE TO OCCUPY SPACE

Space not occupied by 9:00 am on Tuesday, February 5, 2019, will be forfeited by the exhibitor and their space may be resold, reassigned or used by exhibit management without refund.

SOLICITATION OF EXHIBITORS

No persons will be permitted in the exhibit area for the purpose of soliciting advertising or other exhibit space without the express written permission of ASC.

SPONSORSHIP

The Academic Surgical Congress invites our corporate colleagues to gain visibility with the thought leaders in academic surgery through educational grant support. Your support helps to offset the costs associated with the development and presentation of educational content. For more information, please contact Colleen Elkins at **310-986-6444, ext. 114**, or **colleen@academicsurgicalcongress.org**.

Hotel Information

Hilton Americas - Houston (ASC 2019 Headquarters Hotel)

1600 Lamar Street
Houston, TX 77010
Reservations: (713) 739-8000

ASC 2019 DISCOUNTED GROUP RATES & RESERVATION CUT OFF DATE

Discounts for the ASC 2019 Meeting

The Hilton has provided the following discounted group rates for registrants attending ASC 2019. The discounted group rates apply until the reservation deadline of January 14, 2019 or until all rooms in the block have been reserved, whichever occurs first. After January 14, guest rooms and discounted group rates may not be available. We encourage you to confirm your reservations early.

The ASC 2019 group rates are noted below. To make your hotel reservations, please contact the Hilton directly at (713) 739-8000 and mention you are attending the ASC 2019 Conference (or Academic Surgical Congress) or use the link provided above.

Guest Room Group Rates

- Single/Double: \$236.00
- Triple: \$261.00
- Quad: \$286.00

The rates listed above do not include the current state taxes (Texas State Tax, Occupancy Tax, and City Surcharge).

ASSOCIATION INFORMATION



Association for Academic Surgery (AAS)

11300 W. Olympic Blvd., Suite 600
Los Angeles, CA 90064
PHONE: 310-437-1606
FAX: 310-437-0585
EMAIL: admin@aasurg.org
WEBSITE: www.aasurg.org



**Society of
University Surgeons**

Society of University Surgeons (SUS)

11300 W. Olympic Blvd., Suite 600
Los Angeles, CA 90064
PHONE: 310-986-6442
FAX: 310-437-0585
EMAIL: info@susweb.org
WEBSITE: www.susweb.org

ASC Exhibits Contact

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EMAIL: melanie@academicsurgicalcongress.org