



Institutional Sponsor Registration Guide

Once again, thank you for your generosity and participation in the 12th Annual Academic Surgical Congress. Please use this guide to take advantage of your complimentary registrations as an Institutional Sponsor.



If an attendee is already registered for the Congress, but you would like to apply one of your free registrations to that individual, you must contact Carrie Ahern at registrations@academicsurgicalcongress.org or 310-986-6444 ext 128 for assistance.

Complimentary Congress Registration: page 2

Complimentary Surgical Investigators' Course (SIC) Registration: page 10

Complimentary Registration for BOTH ASC and SIC: page 18

Complimentary Congress Registration:

1. Go to <http://www.cvent.com/d/7vq8g2> and click “Register”

The screenshot displays the registration page for the 12th Annual Academic Surgical Congress. At the top, the event logo and title are visible: "12TH ANNUAL Academic Surgical Congress" and "February 7-9, 2017 Las Vegas, NV". Below the title, there is a navigation menu on the left side with the following items: "Information", "Summary", "Fees", "Hotel", "Contact Us", and "Register". The "Register" item is highlighted with a red box. The main content area contains the following text:

The 12th Annual ASC will take place February 7-9, 2017, at the Encore Hotel and Resort in Las Vegas, NV. Each year, our meeting experiences tremendous growth and the quality of the science tops itself. Last year, we again recorded a record number of abstract submissions and record attendance. Our continued growth and reputation as a premier venue thanks to you!

The ASC is an exciting venue to hear and discuss the latest scientific advances in all disciplines pertinent to academic surgery and the quality of the meeting depends on the submission of your best work. We will again showcase sessions in education, clinical outcomes, health services research, as well as the basic and translational science. We are eager to share what we believe will be our best program ever with selected honorary speakers as well as timely and relevant Hot Topic sessions and society committee sessions.

At the bottom right of the page, there is a "REGISTER" button, which is also highlighted with a red box.

2. Complete the information and click “Next”

ACADEMIC SURGICAL CONGRESS
CELEBRATING 12 YEARS

12TH ANNUAL
Academic Surgical Congress
February 7-9, 2017 Las Vegas, NV

Fill out the information below, then click Next to proceed.

Invitee Information

*First Name:

*Last Name:

*Email Address:

*Re-enter Email Address:

*Registration Type:

- AAS/SUS Member Surgeon
- Non-Member Academic Surgeon
- Trainee (Fellow/Resident)
- Medical Student
- Allied Health
- I am registering on behalf of this person

CANCEL NEXT ►

3. Continue inputting contact information for the registrant and click “Next”

Fill out the information below, then click Next to proceed.

Personal Information

Prefix:

First Name: Test

Middle Name:

Last Name: Test

Email Address: test@test.edu

*Institution:

*Department:

*Title/Dept:

Contact Information

Work Address:

*Country: USA

*Address:

*City:

State/Province:

*ZIP/Postal Code:

*Work Phone:

*Cell Phone:

Twitter Handle:
@username

Please note that all fields with an asterisk are required

4. Select “Congress Registration” and click “Next”

Registration Information Item Selection Summary Payment

Please fill out the information below, then click Next to proceed

Test Test

[Show All Descriptions](#) | [Hide All Descriptions](#)

Registration Items

<input type="radio"/> Congress Registration	\$330.00
<p>Hide Description</p> <p>Congress Registration includes the ASC Opening Reception, Social Event, and lunch each day (RSVP required for all). Attendees may also register for the SUS Mid-Career Course or the AAS/SUS Surgical Investigators' Course for an additional registration fee.</p>	
<input type="radio"/> Pre-Congress Course Registration Only	
<p>Hide Description</p> <p>Registration for the SUS Mid-Career Course <i>OR</i> the AAS/SUS Surgical Investigators' Course will not include attendance for the 2017 Academic Surgical Congress. To attend the annual meeting, please select "Congress Registration."</p> <p><i>Does not include annual meeting registration, lunches, or social events. Guest registration is not permitted for Pre-Congress Course Registration Only.</i></p> <p>NOTE: A course must be selected on the following page to complete your registration for the course of your choice. Additional fees apply.</p>	

◀ PREVIOUS CANCEL NEXT ▶

5. Select any applicable lunches, social events, etc., then click “Next”

Test Test

Current Selection

Congress Registration \$330.00

Session Registration

[Show All Descriptions](#) | [Hide All Descriptions](#)

Sunday, February 5, 2017

<input checked="" type="checkbox"/> AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	1:00 PM - 1:00 PM (Monday, February 6, 2017)	\$425.00
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[Hide Description](#)
Join the Association for Academic Surgery(AAS) and the Society of University Surgeons (SUS) for an intensive workshop aimed at helping you write a successful grant and get funded.

Tuesday, February 7, 2017

Social Event

<input checked="" type="checkbox"/> ASC Opening Reception (RSVP Required)	6:30 PM - 8:00 PM
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[Hide Description](#)
Do you plan to attend the ASC Opening Reception on the evening of Tuesday, February 7th? (Fee included with registration)

Wednesday, February 8, 2017

Social Event

<input checked="" type="checkbox"/> ASC Celebration Event (RSVP Required)	7:00 PM - 10:30 PM
--	---------------------------

[Hide Description](#)
Do you plan on attending the ASC Celebration Event on the evening of Wednesday, February 8? (Fee included with registration)

6. If applicable, add guest registration information (additional fees will apply) – if no guests need be added, click “Next”



12TH ANNUAL
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February 7-9, 2017 Las Vegas, NV

Guest Information

Use this section to enter the names of your guests that are in addition to your registration.
You have not added any guests.

7. Review the registration information and click “Finished”

The screenshot shows a registration summary page. At the top, a progress bar indicates four steps: Registration Information, Item Selection, Summary, and Payment. The 'Summary' step is currently active. Below the progress bar, a message states: "Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish." The main heading is "Registration Summary". On the left, the name "Test Test" is displayed with an "Edit" link. On the right, there are three buttons: "CANCEL", "ADD ATTENDEE", and "FINISHED ADDING PEOPLE ▶". The "FINISHED ADDING PEOPLE ▶" button is highlighted with a red border. Below this, the "Registration Details" section is shown, including "AGENDA ITEMS" (Congress Registration) and "SESSIONS" for Tuesday, February 7, 2017 (ASC Opening Reception) and Wednesday, February 8, 2017 (ASC Celebration Event). At the bottom, there are three buttons: "CANCEL", "ADD ATTENDEE", and "FINISHED ADDING PEOPLE ▶", with the latter being highlighted with a red border.

Registration Information Item Selection Summary Payment

Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish.

Registration Summary

Test Test [\(Edit\)](#) [CANCEL](#) [ADD ATTENDEE](#) [FINISHED ADDING PEOPLE ▶](#)

Registration Details

AGENDA ITEMS
Congress Registration

SESSIONS
Tuesday, February 7, 2017
ASC Opening Reception (RSVP Required) 6:30 PM - 8:00 PM
Wednesday, February 8, 2017
ASC Celebration Event (RSVP Required) 7:00 PM - 10:30 PM

[CANCEL](#) [ADD ATTENDEE](#) [FINISHED ADDING PEOPLE ▶](#)

- 8. Enter the discount code provided by the ASC office for your complimentary conference registration and click “Apply”

Registration Information Item Selection Summary Payment

This page displays your registration selections. Please click Finish to complete your registration. If a payment is required, enter the information below. Fields and options marked with an asterisk are required to complete your registration.

Submit Payment

ORDERS

Test Test
Agenda Items

Name	Price	Total
Congress Registration	\$330.00	\$330.00

Sessions

Name	Price	Total
ASC Opening Reception (RSVP Required)		
ASC Celebration Event (RSVP Required)		

Order Subtotal: \$330.00
Total: \$330.00

Discount Code

Discount Code:

Payment Method

Credit Card - Enter your information in the section below.

Payment Information

Credit Card Payment: \$330.00

*Name on Card:

*Type:

VISA MasterCard American Express DISCOVER Diners Club International

9. The registration fee will discount to \$0.00 and you may accept the Terms & Conditions to complete the registration

Submit Payment

ORDERS

Test Test

Agenda Items

Name	Price	Discount	Total
Congress Registration	\$330.00	\$330.00	\$0.00

Sessions

Name	Price	Total
ASC Opening Reception (RSVP Required)		
ASC Celebration Event (RSVP Required)		

Order Subtotal: \$0.00
Total: \$0.00

Discount Code

Discount Code: **APPLY**

Applied Discount Code
TESTU2017ASC | [Remove](#)

Terms & Conditions

- To cancel and receive a refund (less a \$100 administration fee for each pre-course and conference registration as applicable), cancellations must be in writing and sent by email to registrations@academicsurgicalcongress.org or faxed to (310) 437-0585. Cancellations must be received by January 23, 2016.
- Membership status will be verified; member registrations without corresponding status will be charged the non-member registration fee.

* I agree to the [Terms & Conditions](#)

PREVIOUS **CANCEL** **FINISH**

Complementary Surgical Investigators' Course Registration:

1. Go to <http://www.event.com/d/7vq8g2> and click "Register"



2. Complete the information and click “Next”

ACADEMIC SURGICAL CONGRESS
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Fill out the information below, then click Next to proceed.

Invitee Information

*First Name:

*Last Name:

*Email Address:

*Re-enter Email Address:

*Registration Type:

- AAS/SUS Member Surgeon
- Non-Member Academic Surgeon
- Trainee (Fellow/Resident)
- Medical Student
- Allied Health
- I am registering on behalf of this person

CANCEL NEXT >

3. Continue inputting contact information for the registrant and click “Next”

Fill out the information below, then click Next to proceed.

Personal Information

Prefix:

First Name: Test

Middle Name:

Last Name: Test

Email Address: test@test.edu

*Institution:

*Department:

*Title/Dept:

Contact Information

Work Address:

*Country: USA

*Address:

*City:

State/Province:

*ZIP/Postal Code:

*Work Phone:

*Cell Phone:

Twitter Handle:
@username

Please note that all fields in **Red** are required

4. Select “Pre-Congress Course Registration Only” if the registrant will NOT also be attending the Congress and click “Next”

The screenshot shows a registration process with a progress bar at the top containing four steps: Registration Information, Item Selection, Summary, and Payment. Below the progress bar, there is a heading "Test Test" and a link "Show All Descriptions | Hide All Descriptions". The main section is titled "Registration Items" and contains two options:

- Congress Registration** (selected with a radio button) priced at **\$330.00**. The description states: "Congress Registration includes the ASC Opening Reception, Social Event, and lunch each day (RSVP required for all). Attendees may also register for the SUS Mid-Career Course or the AAS/SUS Surgical Investigators' Course for an additional registration fee."
- Pre-Congress Course Registration Only** (highlighted with a red box). The description states: "Registration for the SUS Mid-Career Course OR the AAS/SUS Surgical Investigators' Course will not include attendance for the 2017 Academic Surgical Congress. To attend the annual meeting, please select 'Congress Registration.'" It also includes a note: "NOTE: A course must be selected on the following page to complete your registration for the course of your choice. Additional fees apply."

At the bottom right, there are three buttons: "PREVIOUS", "CANCEL", and "NEXT".



If an attendee will also be attending the Congress in addition to the Surgical Investigators' Course, select “Congress Registration” and follow the steps below as indicated. The SIC discount code provided will only remove the fee associated with the Pre-Course, and payment will be collected for the Congress as normal. Please contact registrations@academicsurgicalcongress.org for further assistance.

5. Select “AAS/SUS Surgical Investigators’ Course: The Grant Writing Workshop” and click “Next”

Current Selection

Pre-Congress Course Registration Only

Session Registration

[Show All Descriptions](#) | [Hide All Descriptions](#)

Sunday, February 5, 2017

<input checked="" type="checkbox"/> AAS/SUS Surgical Investigators’ Course: The Grant Writing Workshop	1:00 PM - 1:00 PM (Monday, February 6, 2017)	\$425.00
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[Hide Description](#)

Join the Association for Academic Surgery(AAS) and the Society of University Surgeons (SUS) for an intensive workshop aimed at helping you write a successful grant and get funded.

Optional Items

AAS Foundation Donation

Please donate to the AAS Foundation in honor of the first AAS President, Dr. George Zuidema, and the 50th anniversary of the AAS. Every donor will receive special recognition at the Congress.

Quantity @ \$50.00/each

SUS Foundation Donation

Please donate to the SUS Foundation. Lifelong academic surgeons. Lifelong research scientists. Lifelong patient advocates. Establish your legacy today!

Enter Amount (\$)

[◀ PREVIOUS](#) [CANCEL](#) [NEXT ▶](#)

6. Select the applicable research interest and click “Next”

Registration Information **Item Selection** Summary Payment

Answer the questions below and then click Next.

Test Test

AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop: Sunday, February 5, 2017 1:00 PM

Join the Association for Academic Surgery(AAS) and the Society of University Surgeons (SUS) for an intensive workshop aimed at helping you write a successful grant and get funded.

***Research Interest?**

- Outcomes/Health Services
- Outcomes/Clinical Services
- Basic Science/Translational
- Education
- Global Health

◀ PREVIOUS CANCEL SAVE SAVE AND NEXT ▶

7. Review the registration details and click “Finished”

Registration Information Item Selection **Summary** Payment

Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish.

Registration Summary

Test Test

Test Test (Edit)

Registration Details

AGENDA ITEMS
Pre-Congress Course Registration Only

SESSIONS
Sunday, February 5, 2017
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop 1:00 PM - 1:00 PM (Monday, February 6, 2017)

CANCEL ADD ATTENDEE **FINISHED ADDING PEOPLE ▶**

- 8. Enter the discount code provided by the ASC office for your complimentary SIC registration and click “Apply”



This page displays your registration selections. Please click Finish to complete your registration. If a payment is required, enter the information below. Fields and options marked with an asterisk are required to complete your registration.

Submit Payment

ORDERS

Test Test
Agenda Items

Name	Price	Total
Pre-Congress Course Registration Only		

Sessions

Name	Price	Total
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	\$425.00	\$425.00

Order Subtotal: \$425.00
Total: \$425.00

Discount Code

Discount Code:

9. The registration fee will discount to \$0.00 and you may accept the Terms & Conditions to complete the registration

Submit Payment

ORDERS

Test Test
Agenda Items

Name	Price	Total
Pre-Congress Course Registration Only		

Sessions

Name	Price	Discount	Total
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	\$425.00	\$425.00	\$0.00

Order Subtotal: \$0.00
Total: \$0.00

Discount Code

Discount Code: **APPLY**
Applied Discount Code
TESTU2017SIC | [Remove](#)

Terms & Conditions

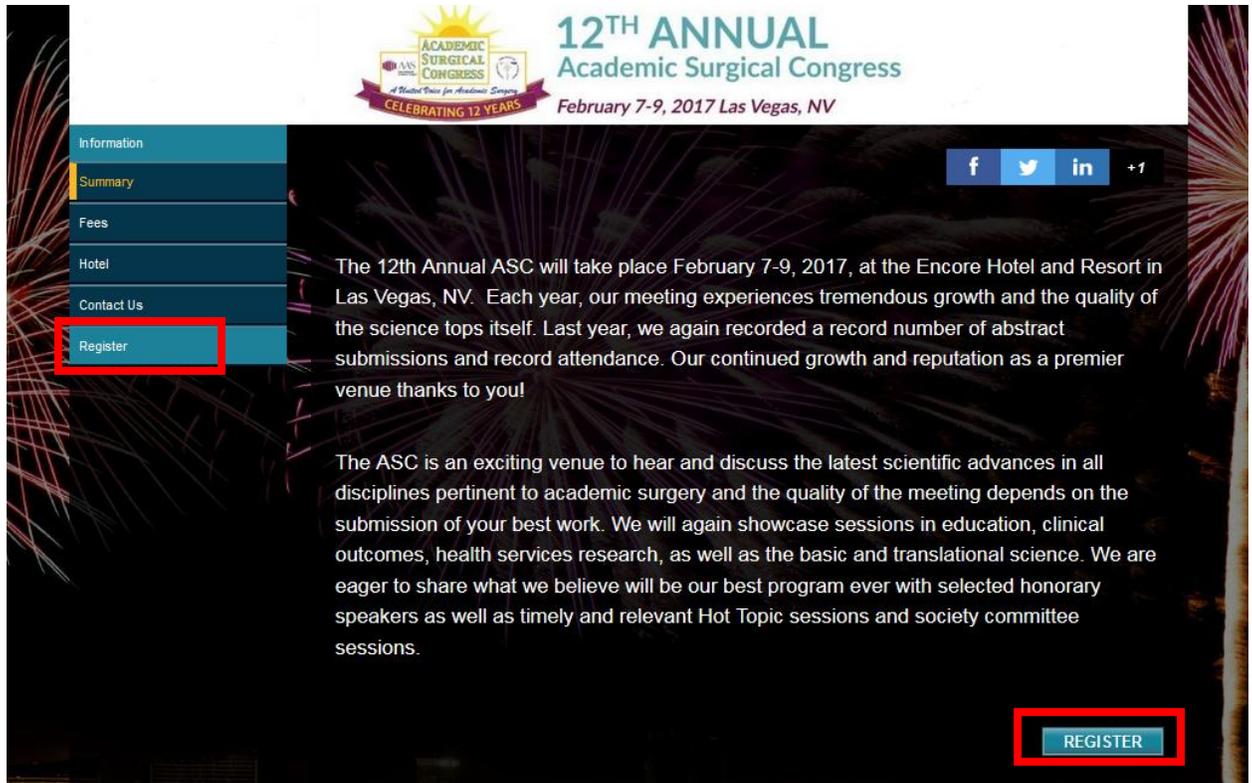
- To cancel and receive a refund (less a \$100 administration fee for each pre-course and conference registration as applicable), cancellations must be in writing and sent by email to registrations@academicsurgicalcongress.org or faxed to (310) 437-0585. Cancellations must be received by January 23, 2016.
- Membership status will be verified; member registrations without corresponding status will be charged the non-member registration fee.

* I agree to the [Terms & Conditions](#)

◀ PREVIOUS **CANCEL** **FINISH**

Complementary Congress AND SIC Registration:

1. Go to <http://www.cvent.com/d/7vq8g2> and click “Register”



2. Complete the information and click “Next”

12TH ANNUAL
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February 7-9, 2017 Las Vegas, NV

CELEBRATING 12 YEARS

Fill out the information below, then click Next to proceed.

Invitee Information

*First Name:

*Last Name:

*Email Address:

*Re-enter Email Address:

*Registration Type:

- AAS/SUS Member Surgeon
- Non-Member Academic Surgeon
- Trainee (Fellow/Resident)
- Medical Student
- Allied Health
- I am registering on behalf of this person

CANCEL NEXT ►

3. Continue inputting contact information for the registrant and click “Next”

Fill out the information below, then click Next to proceed.

Personal Information

Prefix:

First Name: Test

Middle Name:

Last Name: Test

Email Address: test@test.edu

*Institution:

*Department:

*Title/Dept:

Contact Information

Work Address:

*Country: USA

*Address:

*City:

State/Province:

*ZIP/Postal Code:

*Work Phone:

*Cell Phone:

Twitter Handle:

@username

Please note that all fields in **Red** are required

4. Select “Congress Registration” and click “Next”

The screenshot shows a registration process interface. At the top, a progress bar has four steps: "Registration Information", "Item Selection", "Summary", and "Payment". The "Item Selection" step is currently active. Below the progress bar, there is a text prompt: "Please fill out the information below, then click Next to proceed".

Test Test

[Show All Descriptions](#) | [Hide All Descriptions](#)

Registration Items

<input type="radio"/> Congress Registration	\$330.00
<u>Hide Description</u> Congress Registration includes the ASC Opening Reception, Social Event, and lunch each day (RSVP required for all). Attendees may also register for the SUS Mid-Career Course or the AAS/SUS Surgical Investigators' Course for an additional registration fee.	
<input checked="" type="radio"/> Pre-Congress Course Registration Only	
<u>Hide Description</u> Registration for the SUS Mid-Career Course OR the AAS/SUS Surgical Investigators' Course will not include attendance for the 2017 Academic Surgical Congress. To attend the annual meeting, please select "Congress Registration." <i>Does not include annual meeting registration, lunches, or social events. Guest registration is not permitted for Pre-Congress Course Registration Only.</i> NOTE: A course must be selected on the following page to complete your registration for the course of your choice. Additional fees apply.	

Navigation buttons at the bottom: ◀ PREVIOUS, CANCEL, NEXT ▶

5. Select “AAS/SUS Surgical Investigators’ Course: The Grant Writing Workshop” as well as any applicable lunches, social events, etc., then click “Next

Test Test

Current Selection

Congress Registration \$330.00

Session Registration

[Show All Descriptions](#) | [Hide All Descriptions](#)

Sunday, February 5, 2017

<input checked="" type="checkbox"/> AAS/SUS Surgical Investigators’ Course: The Grant Writing Workshop	1:00 PM - 1:00 PM (Monday, February 6, 2017)	\$425.00
---	---	-----------------

[Hide Description](#)
Join the Association for Academic Surgery(AAS) and the Society of University Surgeons (SUS) for an intensive workshop aimed at helping you write a successful grant and get funded.

Tuesday, February 7, 2017

Social Event

<input checked="" type="checkbox"/> ASC Opening Reception (RSVP Required)	6:30 PM - 8:00 PM
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[Hide Description](#)
Do you plan to attend the ASC Opening Reception on the evening of Tuesday, February 7th? (Fee included with registration)

Wednesday, February 8, 2017

Social Event

<input checked="" type="checkbox"/> ASC Celebration Event (RSVP Required)	7:00 PM - 10:30 PM
--	---------------------------

[Hide Description](#)
Do you plan on attending the ASC Celebration Event on the evening of Wednesday, February 8? (Fee included with registration)

6. Select the applicable research interest and click “Next”

Registration Information Item Selection Summary Payment

Answer the questions below and then click Next.

Test Test

AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop: Sunday, February 5, 2017 1:00 PM

Join the Association for Academic Surgery(AAS) and the Society of University Surgeons (SUS) for an intensive workshop aimed at helping you write a successful grant and get funded.

***Research Interest?**

- Outcomes/Health Services
- Outcomes/Clinical Services
- Basic Science/Translational
- Education
- Global Health

◀ PREVIOUS CANCEL SAVE SAVE AND NEXT ▶

7. If applicable, add guest registration information (additional fees will apply) – if no guests need be added, click “Next”

12TH ANNUAL Academic Surgical Congress
February 7-9, 2017 Las Vegas, NV

Guest Information

Use this section to enter the names of your guests that are in addition to your registration.
You have not added any guests.

ADD GUEST

◀ PREVIOUS CANCEL NEXT ▶

8. Review the registration details and click “Finished”

The image shows a registration summary screen. At the top, a progress bar indicates four steps: Registration Information, Item Selection, Summary, and Payment. The 'Summary' step is currently active. Below the progress bar, a message states: "Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish." The main heading is "Registration Summary". On the left, the name "Test Test" is displayed. On the right, there are three buttons: "CANCEL", "ADD ATTENDEE", and "FINISHED ADDING PEOPLE ►". Below this, the name "Test Test (Edit)" is shown. The "Registration Details" section is divided into "AGENDA ITEMS" (Congress Registration) and "SESSIONS". The sessions are listed by date: Sunday, February 5, 2017 (AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop, 1:00 PM - 1:00 PM (Monday, February 6, 2017)); Tuesday, February 7, 2017 (ASC Opening Reception (RSVP Required), 6:30 PM - 8:00 PM); and Wednesday, February 8, 2017 (ASC Celebration Event (RSVP Required), 7:00 PM - 10:30 PM). At the bottom, there are three buttons: "CANCEL", "ADD ATTENDEE", and "FINISHED ADDING PEOPLE ►", with the last button highlighted by a red rectangle.

Registration Information Item Selection Summary Payment

Your registration is almost complete. Please review your registration below and if everything is correct, click Next or Finish.

Registration Summary

Test Test CANCEL ADD ATTENDEE FINISHED ADDING PEOPLE ►

Test Test (Edit)

Registration Details

AGENDA ITEMS
Congress Registration

SESSIONS

Sunday, February 5, 2017
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop 1:00 PM - 1:00 PM (Monday, February 6, 2017)

Tuesday, February 7, 2017
ASC Opening Reception (RSVP Required) 6:30 PM - 8:00 PM

Wednesday, February 8, 2017
ASC Celebration Event (RSVP Required) 7:00 PM - 10:30 PM

CANCEL ADD ATTENDEE FINISHED ADDING PEOPLE ►

- 9. Enter the discount code provided by the ASC office for your complimentary conference registration and click “Apply”

The screenshot shows a registration process with four steps: Registration Information, Item Selection, Summary, and Payment. The 'Payment' step is currently active. Below the progress bar, there is a message: "This page displays your registration selections. Please click Finish to complete your registration. If a payment is required, enter the information below. Fields and options marked with an asterisk are required to complete your registration." The main heading is "Submit Payment".

ORDERS

Test Test
Agenda Items

Name	Price	Total
Congress Registration	\$330.00	\$330.00

Sessions

Name	Price	Total
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	\$425.00	\$425.00
ASC Opening Reception (RSVP Required)		
ASC Celebration Event (RSVP Required)		

Order Subtotal: \$755.00
Total: \$755.00

Discount Code

Discount Code:

10. Enter the discount code provided by the ASC office for your complimentary SIC registration and click “Apply”

The screenshot shows a registration process with four steps: Registration Information, Item Selection, Summary, and Payment. The 'Payment' step is currently active. Below the progress bar, there is a message: "This page displays your registration selections. Please click Finish to complete your registration. If a payment is required, enter the information below. Fields and options marked with an asterisk are required to complete your registration." The main heading is "Submit Payment".

ORDERS

Test Test

Agenda Items

Name	Price	Discount	Total
Congress Registration	\$330.00	\$330.00	\$0.00

Sessions

Name	Price	Total
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	\$425.00	\$425.00
ASC Opening Reception (RSVP Required)		
ASC Celebration Event (RSVP Required)		

Order Subtotal: \$425.00
Total: \$425.00

Discount Code

Discount Code:

Applied Discount Code
TESTU2017ASC | [Remove](#)

11. The registration fee for both the Congress and the Surgical Investigators' Course will discount to \$0.00 and you may accept the Terms & Conditions to complete the registration

Submit Payment

ORDERS

Test Test

Agenda Items

Name	Price	Discount	Total
Congress Registration	\$330.00	\$330.00	\$0.00

Sessions

Name	Price	Discount	Total
AAS/SUS Surgical Investigators' Course: The Grant Writing Workshop	\$425.00	\$425.00	\$0.00
ASC Opening Reception (RSVP Required)			
ASC Celebration Event (RSVP Required)			

Order Subtotal: \$0.00
Total: \$0.00

Discount Code

Discount Code:

Applied Discount Code
TESTU2017ASC | [Remove](#)
TESTU2017SIC | [Remove](#)

Terms & Conditions

- To cancel and receive a refund (less a \$100 administration fee for each pre-course and conference registration as applicable), cancellations must be in writing and sent by email to registrations@academicsurgicalcongress.org or faxed to (310) 437-0585. Cancellations must be received by January 23, 2016.
- Membership status will be verified; member registrations without corresponding status will be charged the non-member registration fee.

* | agree to the [Terms & Conditions](#)